



**Date:** Wednesday, June 6, 2018

**Time:** 1730 Hours

**Location:** **Station 78**  
**17820 SE 256<sup>th</sup> Street**  
**Covington, WA 98042**

**To:** Harry George, RFA Board Chairperson (Fire District 37) (19)  
Bill Boyce, RFA Board Vice Chair (City of Kent)  
Allan Barrie, RFA Board Member (Fire District 37) (23)  
Margaret Harto, RFA Board Member (Fire District 37) (21)  
Les Thomas, RFA Board Member (City of Kent)  
Toni Troutner, RFA Board Member (City of Kent)  
Joel Wachtel, RFA Advisory Member (City of SeaTac)  
Sean Smith, RFA Advisory Member (City of Covington)  
Deanna Dahl, Human Resource Manager  
Margaret Martin, Finance Manager  
Brian Snure, RFA Attorney  
Jane Ogren, Board Secretary

**From:** Matthew Morris, Fire Chief

**Date of Notice:** Friday, June 1, 2018

**cc:** Eric Tomlinson, Assistant Chief  
Brian Wiwel, Deputy Chief  
Brian Carson, Deputy Chief  
Jon Napier, Deputy Chief  
Mark Jones, Deputy Chief  
John Madson, Division Chief  
Pat Pawlak, Division Chief  
Mitch Snyder, Division Chief  
Larry Rabel, Division Chief  
Greg Markley, Battalion Chief  
Ray Shjerven, Captain, Local 1747 President  
Don Gentry, IT Manager  
Derek Matheson, Chief Administrative Officer, City of Kent  
All Fire Department Personnel

**RFA VISION STATEMENT**

The Puget Sound Regional Fire Authority is a community partner, providing effective and sustainable fire and EMS services, that maximize the resources entrusted to us, to serve the needs of a changing community





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## **Puget Sound Regional Fire Authority Governance Board AGENDA**

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1. **Call Meeting to Order**
2. **Roll Call**
3. **Flag Salute**
4. **Agenda Modifications**
5. **Announcements, Proclamations, and Presentations**
  - Oath of Office – Engineer
    - Paul Conan
    - Ryan Dudley
  - Oath of Office – Captain
    - Rory Anderson
6. **Public Comment**

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of these Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.
7. **Consent Agenda**
  - Approval of Minutes from the April 18, 2018 RFA Board Meeting (Attachment 1)
  - Approval of Blanket Vouchers (Attachment 2)
8. **Committee Reports**
  - Citizens Advisory Committee (Board Member Harto)
9. **Board Member Reports**
  - City of Covington (Board Member Smith)
  - City of Kent (Board Member Boyce)
  - City of SeaTac (Board Member Wachtel)
10. **Chief's Report**
11. **Department/Division Reports**
  - Finance Update (Finance Manager Martin)
  - Human Resources Update (Human Resource Manager Dahl)
  - Information Technology Update (IT Manager Gentry)
12. **Attorney Report**





**13. Correspondence**

**14. Unfinished Business**

- Hosting the July King County Fire Commissioners Meeting at Fire Station 75 (Action) (Board Member Barrie) (Attachment 3)

**15. New Business**

- Adoption of Resolution No. 139 Resolution Approving Western Washington Fire Logistics Group Interlocal Agreement (Action) (Deputy Chief Jones) (Attachment 4)
- Adoption of Resolution No. 138 Appointing Civil Service Commissioner (Action) (Attorney Snure) (Attachment 5)
- Interlocal Agreement with Maple Valley Fire & Life Safety (Informational) (Chief Morris) (Attachment 6)
- Interlocal Agreement with King County Fire Chiefs for Automatic Aid (Action) (Chief Morris) (Attachment 7)
- Interlocal Agreement – Emergency Management Services City of Covington (Action) (Division Chief Madson) (Attachment 8)
- Acceptance of Department of Ecology Grant to Purchase Two Trucks (Action) (Division Chief Madson) (Attachment 9)
- Appointment of Members to the Citizens Advisory Committee (Action) (Board Member Harto) (Attachment 10)

**16. Executive Sessions**

- RCW 42.30.110 (1) (b) – Property Acquisition
- RCW 42.30.110 (1) (g) – To evaluate the qualifications of an applicant for public employment.
- RCW 42.30.110 (1) (i) - To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- RCW 42.30.110 (1) (f) - To receive and evaluate complaints or charges brought against a public officer or employee.
- RCW 42.30.140 (2) - That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group
- RCW 42.30.140 (4) – Labor Negotiations

**17. Good of the Order**

**18. Future Meetings**

**19. Signing of Vouchers**

**20. Adjournment**





## CALENDAR OF EVENTS

<b>July 18, 2018</b> RFA Governance Board Meeting	1730 Hours	<b>Fire Station 78</b> 17820 SE 256 <sup>th</sup> Street Covington, WA 98042
<b>August 15, 2018</b> RFA Governance Board Meeting	1730 Hours	<b>Fire Station 78</b> 17820 SE 256 <sup>th</sup> Street Covington, WA 98042
<b>September 19, 2018</b> RFA Governance Board Meeting	1730 Hours	<b>Fire Station 78</b> 17820 SE 256 <sup>th</sup> Street Covington, WA 98042

## FUTURE AGENDA ITEMS

1.
2.

## 2018 Board Meetings

- July 18, 2018
- August 15, 2018
- September 19, 2018
- October 3, 2018
- October 17, 2018
- November 7, 2018
- December 5, 2018

2018 Local 1747 4-Platoon Schedule

A							B							C							D									
January							February							March																
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	1	2	3	4	5	6						1	2	3							1	2	3							
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	4	5	6	7	8	9	10			
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	11	12	13	14	15	16	17			
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	18	19	20	21	22	23	24			
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	25	26	27	28	29	30	31			
April							May							June																
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	1	2	3	4	5	6	7			1	2	3	4	5							1	2								
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9			
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16			
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23			
29	30						27	28	29	30	31			24	25	26	27	28	29	30	24	25	26	27	28	29	30			
July							August							September																
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
1	2	3	4	5	6	7			1	2	3	4							1											
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8			
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15			
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22			
29	30	31					26	27	28	29	30	31	23	24	25	26	27	28	29	23	24	25	26	27	28	29				
October							November							December																
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	1	2	3	4	5	6					1	2	3							1										
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	2	3	4	5	6	7	8			
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	9	10	11	12	13	14	15			
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	16	17	18	19	20	21	22			
28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	23	24	25	26	27	28	29				

Start of the FLSA Period  
Union Meeting Nights

