



EMPLOYMENT APPLICATION

The Puget Sound Regional Fire Authority is an Equal Opportunity Employer. Any person requiring ADA accommodations should advise the Regional Fire Authority of the need. For TDD relay service, call Washington Telecommunications Relay Service at 1-800-833-6388.

Please fill out in full. An incomplete application may delay action or disqualify you.

Applied For Position: _____	Date Stamp
-----------------------------	------------

PERSONAL DATA

<input type="checkbox"/> Mr. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr. <input type="checkbox"/> Rev.				Last Name		First		MI
Address			City		State	Zip		
Home Phone		Work Phone		Message Phone				
Driver's License Number			State	CDL Class Endorsement				
Please communicate to me in writing by:		<input type="checkbox"/> US Mail	Provide E-Mail Address					
<input type="checkbox"/> E-Mail								
Are you a current employee of Puget Sound Fire?		<input type="checkbox"/> Yes	If yes, what department					
<input type="checkbox"/> No								
Relatives employed by Puget Sound Fire:		Name		Relationship		Department		
		Name		Relationship		Department		

EDUCATION

Type of School	School	City, State	Dates of Enrollment		Course Major	Degree/Date
			<u>From</u>	<u>Thru</u>		
Secondary/High School						
Business or Technical						
Undergraduate Studies						
Graduate Studies						
Other Courses/ Training						

KNOWLEDGE, SKILLS, AND ABILITIES (one entry per box)					
Applicable Licenses	Equipment & Machinery			Computer Software	

CRIMINAL RECORD

Puget Sound Fire is mindful of its obligation to employ qualified persons. It also considers an applicant’s conviction record as it relates to job performance as entitled under the law. A conviction record will not disqualify you for employment unless such record would reasonably affect your fitness for the position for which you have applied. Puget Sound Fire will perform background checks with the Washington State Patrol on all applicants for positions in which the incumbent would be working with minors or at-risk adults.

The following questions must be answered by all applicants in order for this application to be considered complete.

Have you been convicted of a misdemeanor (non-traffic related offense), felony or released from prison within the last ten (10) years? Yes No

If yes, explain: _____

Checking “yes” to the above question will not automatically disqualify the applicant. Puget Sound Fire reserves the right to review convictions for relevancy to the job.

WORK HISTORY

Beginning with your present or most recent employment, list your work/employment history in reverse chronological order. Be sure to include any non-paid experience which is related to the job for which you are applying. If you need to list more than three employment references, please attach a resume. **Your resume, however, cannot be used to replace any portion of the application.**

Employer Name			Employed From	Employed To
City	State	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer Phone	Supervisor	Starting Salary \$	Last Salary \$	
Position Title		Hours/Week	Employees Supervised	
Reason for Leaving:				
Primary Duties:				

Employer Name			Employed From	Employed To
City	State	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer Phone	Supervisor	Starting Salary \$	Last Salary \$	
Position Title		Hours/Week	Employees Supervised	
Reason for Leaving:				
Primary Duties:				

Employer Name			Employed From	Employed To
City	State	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer Phone	Supervisor	Starting Salary \$	Last Salary \$	
Position Title		Hours/Week	Employees Supervised	
Reason for Leaving:				
Primary Duties:				

APPLICANT SIGNATURE

IMPORTANT: The following must be filled out in full and signed before this application is considered complete.

I verify that I have read and fully understand the job description and will be required to complete a Personal History Questionnaire and Puget Sound Fire will conduct a background check. All job offers are contingent upon successful completion of a pre-employment medical exam and psychological interview.

Yes No

Can you perform the essential job duties and responsibilities of the position for which you are applying as listed in the job description, with or without reasonable accommodations?

Yes No

I swear or affirm that all statements in this application are true and correct to the best of my knowledge. I understand that falsification of information on this application may be cause for elimination from the selection process and dismissal from employment, if hired. I have been advised that Puget Sound Fire may cause an investigative report to be prepared on all information contained herein, and I hereby consent thereto. I further understand I have the right to request a report of the findings of the investigation.

Applicant Signature _____ **Date** _____

VOLUNTARY STATISTICAL INFORMATION

The following is completely confidential and voluntary. You are not required to answer it as part of your application. We would, however, appreciate your completion of the information below. This information is gathered for statistical purposes only. This portion of the application is removed before your application is reviewed.

Date

Applied For Position: _____

Gender: Female Male

Race/Ethnicity: White Black Hispanic
 Asian or Pacific Islander Other
 American Indian/Alaskan Native

ADVERTISEMENT STATISTICS

How did you learn of this position opening?

- Bates Technical College
- Puget Sound Fire Website
- College
- Newspaper
- Current Employee
- Other
- Friend/Relative
- PublicSafetyTesting.com
- Internal Job Posting
- Walk-In